

Catholic Parish of Belper and Duffield Parish Pastoral Council | MINUTES

Meeting date: 13/01/2015, 19:00

Attending council members:

Fr Michael Kirkham	present	Louise Monange	apologised
David Barlow (Chair)	present	Sally Phillips	present
John Wareing (Vice Chair)	present	David Pipe	present
Niels Richthof (Secretary)	present	Barbara Wareing	present
Anne Halliday	apologised	Alan Ward	present
Patricia Lloyd	apologised	Michael Wright	present

Guests:

None

1. Welcome by chairman

The Chair opened the meeting and welcomed all present. Fr Michael Kirkham led the opening prayer.

2. Minutes of last meeting

The minutes of the last meeting were approved unanimously.

Matters arising:

The position of the Secretary was not filled at the last meeting. Since then, the Chair approached Niels Richthof, who agreed to fill the position of the Secretary. This was approved unanimously.

Fire doors have been made compliant (Push bars installed – cost £216). Missing wooden ramps behind fire doors to be replaced with metal ones.

CRB compliance – do we need Children Liturgy run with CRB-checked adults? There will be an information meeting in the deanery to update safeguarding officers on changes to safeguarding rules and processes.

Window above organ in Belper is loose, 3 panes are cracked – needs urgent replacement. Also need to consider guards for the stained glass windows to the road, less priority – at least the right-hand side one. Please consider hardened glass instead of polycarbonate.

3. Finance

No report available. A member of Finance committee was requested to attend March PPC meeting in order to deliver a financial update.

4. Liturgy

We have bought some incense, which is cough-free. This was used during the Christmas midnight mass to good success. Carol service at Duffield went very well and was reasonably attended.

5. Spirituality

Confirmation group – Fr Michael got in touch with Heather, and would like to do a debriefing on how the confirmation group sessions went. Fr. Michael feels that the confirmation went very well, and would like to thank all who prepared the candidates.

Baptism programme – to start soon, quite a few number of families have signed up. Last year we've had 16 baptisms, just one less than the eternal record of parish.

We had our first blessing of a car.

We have 7 or 8 people interested to be received into the Church. Sunday evening prep sessions every fortnight between now and Pentecost are run. Fr Michael seeks participation of other members of parish.

6. Mission, Cafod

Family walk - David Pipe announced that the family walk date is tentatively set for the 19/07/2015 – which is in conflict with Wyn's 100th birthday. David to check with Sherri Medcalf for better dates in June, as this date is during school holidays. Once the final date is found, it should be put into the parish bulletin. David plans a walk from the Our Lady's Belper to St. Margaret's Duffield, followed by a BBQ. Donations will go to Cafod and the Belper Food Bank.

Communication from Cafod – there's a big push on climate change, trying to get parishes aware, to lobby MPs. Big rally at 17th June. Action cards offered to the parish. Needs to be reviewed before we commit to taking part.

7. Ecumenical

24 hour prayer vigil at St Swithun's church next weekend (23rd to 24th January 2015). Sign-up list is run by Pat Whetton.

Duffield Christian council runs a week-long programme with services next week (19th to 24th January 2015), our service is Tuesday at 9:30am in St. Margaret's.

8. Buildings

Paul Walker has been in Duffield, guttering has moved, drain pipe has moved, a gap created. Urgent repair needed.

St. Margaret's is needing redecoration, esp. wall behind altar. Cracks need to be filled. Should be addressed in the summer.

DVD player requested for the new TV installation in St. Benedict's room.

Barrier to car park in Duffield – the log to prop it up has disappeared. Counter-weight has been removed and something needs to be installed to arrest it in the up position. Different solution were discussed.

Entry doors to the main church rooms are crude and noisy, can we replace them with “quiet doors”? Pending financial impact check.

Paul Walker put up shelves in the parish office, hoping to get rid of a desk and one of the computers.

Damp floor boards in the lounge part of the house, on the outside wall. Unclear where dampness is coming from. Assessment to be done soon.

More power points needed in the office. Qualified electrician needed to install that.

9. Social

26th July 2015 – Wyn's 100th birthday celebration. An open afternoon tea is planned for 3pm – 5pm in Duffield.

Ash Wednesday 9:30 at St. Elizabeth's School. Evening mass at Duffield 19:30.

25th March – sung mass in the morning, exact time tbc.

10. AOB

Open PPC meeting last time – Fr Michael decided to join SVP, as they do many visits in the parish, and he can liaise more effectively. How can we improve communication with Babington hospital patients? Fr Michael hopes for a better flow of information from Fr Jonathan Page to get names of catholic patients.

An annual meeting with Eucharistic ministers is necessary.

General visitation programme cannot be started for the foreseeable future due to other commitments. Fr Michael likes to have support from lay members of the parish. Council members asked what aim of the visit is and stressed that a structure is needed so that lay people can make the visits. Ideally people with counselling skills are needed.

Review meeting needed for PPC. Procedures for elections can be improved.

Loft – filled with lots of rubbish, needs a clean out. Date and working party to be organised. Friday morning suggested. David Barlow to set a date.

Mass collections – the collectors should try to collect from adults in children liturgy.

Niels S. Richthof, 18/02/2015