

Minutes PPC Meeting Tuesday 15th September 2015

7pm St Benedict Room at Our Lady's

Present

Fr Michael (FrM) David Barlow(DB) *chair* Patricia Lloyd(PL) Alan Ward(AW)
David Pipe(DP) Ann Halliday(AH) John Wareing(JW) *vice chair*
Barbara Wareing(BW) *these minutes*

- **7.04** :- DB invited Fr M to open meeting with a prayer
- **7.06** :- Apologies – Michael Wright(MW) Sally Philips(SP) Louise Monange(LM)Niels Richthof (NR)
- **7.07** :- Minutes July 8th None available – No Agenda available
Fr M passed round the draft notes from the PPC review meeting Sept 1st prepared by BW
- **7.08** :- Matters arising
- >Points from meeting 1st Sep. on the Notice Board in Churches
- >Draft minutes of PPC meetings need to be out 2/3 weeks after meeting
- >Agenda needs 2 weekends before meeting to allow PPC & Parishioners to see – and add anything they wish to bring up.
- >A.O.B. items need to be discussed with Fr M or DB beforehand.
- **7.10** :- Fr M had prepared a rough Agenda for DB for tonight's meeting
- DB noted he was on nights tonight and needed to be away early – 8.30 was the target to finish.
- **7.12** :- Review Evening
- > Fr M – it proved a very useful and successful evening
- > AW – confirmed Heather would combine the report for the Parish.
- >- Follow up meeting now arranged for Tuesday 22nd October 7pm at Duffield – please remember to bring someone along with you.
- > Payment for the Evening for Rachael – Donation to her chosen Charity – 'Water Aid' was decided a £100 agreed donation plus a bouquet of flowers to be sent as a thanks £25-£30 was suggested Fr. M to Action this.

7.20 Elections

- _Some PPC members have reached their maximum term of office namely PL & JW

- > Those reaching end of 3 year term DB LM AH MW NR - if they so wish they can review for a further 3 years.
- > Those in 2nd 3 year term SP & BW
- 7.30.> PL asked what form would PPC be taking? i.e. Jobs – reports
- > Fr M suggested invites to others from Groups to attend meetings and give reports
- > Short discussion on these points and how we go ahead.
- > Various suggestions made as to how we keep the Parish informed as to what is going on in the Parish etc. and Actions being taken.
- - Reports on Website – Minutes on Notice Board – Bulletin
- 7.40 Fabric - House & Duffield
- > PARISH HOUSE - DB reported a site meeting had been held @ Our Lady's with Liz Walker(LW) JW and Builder to start work on outside to prevent further dampness getting in the house Quote was £1,043 to complete
- > AH suggested we get a further 2 quotes AW seconded stating they must come back within the week with the quote. Vote taken 5 for. JW to source Quotes.
- UPDATE SINCE MEETING
- LW in her professional capacity recommended accepting the quote given. Unfortunately her email arrived too late for the meeting and after further consultation with LW DB & Fr M it was decided to go ahead because of the following
 - (i) LW would have to do a complete new specification
 - (ii) Possibility of VAT costs
 - (iii) Time involved to carry out the further inspection and quotes
- DUFFIELD Hedge & Boundary
 - > Duffield community need to be more involved.
 - > Next year a decision needs to be made/solved i.e. take down – no more maintenance costs. Or keep/lower and pay yearly maintenance cost.
 - >DB reported hedge will be trimmed in Nov. at a cost of £600 – for 1 days work all trimmings etc. removed off site- This item has to be reviewed in the Spring

- > Further meeting re Duffield Boundary issues in Spring date TBC
- >Month beforehand notice given /poster in church to make all aware of meeting suggested wording? “We need your input”
- > AW suggested having a ‘straw poll’ beforehand – all in favour
- **7.55** > Mass 13 Sep @ Our Lady’s All went well – Group have a report from the 9 Sept meeting that will be put on Website and Notice boards.
- DP noted it had been suggested to plant a Oak tree an application to Belper Town to put it on the Memorial Gardens had been turned down
- Amber Valley had been approached – R Pearson (AV) suggested Coppice Wild Flower Park. They would source tree and look after it also a notice board there to display O/L name etc., the cost would be £100 – The ‘Group’ said they would fund this with coffee mornings/cake stalls- all approved – DP to continue research. 15 Oct Group meet to formalise new arrangements
- **8.05** FINANCE No Report available. We do need these updates
- > FR M suggested June/Dec a Finance member attends PPC to give update.
- > How can we decide what’s needed – need to know how we stand financially
- **8.15** Sabbatical
- > Fr M attending course Spiritual Accompaniment. Away w/e in Oct & Nov Also 2016 Aug/Sep/Oct will be off. Expense for 3 months will be divided Parish Fr M & Diocese – Fr M will arrange cover for w/e masses (parish paying for supply priests)
- **8.20** AOB
- > AH asked for ‘recap please’ How do we put items on Agenda – e.g. for Nov meeting notify FrM or DB by 7th Oct Agenda will be displayed to Parish 21st October
- **8.25** >DB thanked all for attending a ‘better’ meeting, and invited Fr M to say closing prayer
- **8.30** Meeting closed
- **NEXT MEETING 3RD NOVEMBER 7PM OUR LADY’S**