

Catholic Parish of Belper and Duffield Parish Pastoral Council | MINUTES

Meeting date: 13/07/2016

Attending council members:

| | | | |
|-----------------------------|---------|------------------|-----------|
| Fr Michael Kirkham | present | Sally Phillips | present |
| David Barlow (Chair) | present | David Pipe | apologies |
| Barbara Waring (Vice Chair) | present | Jannice Richthof | present |
| Melita Tooher (Secretary) | present | Niels Richthof | present |
| Fiona Cartmell | present | Alan Ward | apologies |
| Anne Halliday | present | | |
| John McCabe | present | | |

1. Opening prayer

The meeting was opened with the Jubilee Year of Mercy Prayer

2. Apologies

Alan Ward, David Pipe.

3. Approval of minutes of the last meeting

The draft minutes of the previous meeting were approved. David confirmed that both heaters, the toilet seat and the plug socket for the dishwasher at St Margaret's are now repaired

4. Matters arising

- Community Orchard

The open meeting held at St Margaret's in May was well attended. The Diocese has requested clearer plans as there is a concern regarding rights of way being established. There is a lack of unity within the parish in taking the idea forward.

- Syrian Crisis

Agreement that Fiona will update the parish on the work of the Derby Refugee Crisis three times a year, and that the Parish will hold a collection at these times. Fiona will give details on what is required e.g. tinned fish, rice olive oil.

Fr. Michael will make enquiries regarding the Human Trafficking training being held in Spalding.

- Parish Weekend

All speakers are confirmed for the Parish weekend. Offerings of £450 for Steve, £250 for the Sisters and £40 for each priest attending was agreed totalling £780. There will be retiring collections this weekend and a raffle to raise funds.

- Parish Logo Design

Jannice presented logo designs and all agreed that the top logo presented, with a white cross would look most effective. Jannice will make the necessary changes and the logo will then be available for use.

- Issues of building and ground maintenance at Duffield

Kathy Gorman is co-ordinating a sign up list for managing the grounds at Duffield, and some work has already started. There is still one area, the path leading down to the scout hut that requires allocation. Fr. Michael explained that there have been complaints from some of the residents on Eaton Close regarding the decision to remove the hedges, and Fr. Michael has clearly explained that the Parish Council has made the decision regarding this. There is still a need for a parishioner to take on the role of overseeing the building maintenance at St Margaret's.

5. Developing shortage of altar servers

Fr. Michael explained that there are currently 16 Altar Servers, and by August this will have reduced to a team of 6. By the end of August there will only be 4 Altar Servers. Elise Roberts is delivering training sessions for potential Altar Servers following the 11 am Mass at Our Lady's. Fr. Michael is also developing a list of competencies to support training Altar Servers thereby increasing their confidence.

6. Agreement sought to book the Sion Community for a mission in 2018.

Discussion around the suggestion put forward by Fr Michael. Concern that the parish house kitchen and bathroom may not be up to managing a lot of visitors. Following thorough discussion, including provider of mission, costings, value, and learning from previous missions a vote on holding a Mission run by the Sion Community in 2018 held.

8 voted in favour, 2 against.

As the well planned 3 weekend mission held in 2008 was better received than the short week long mission held in 2013, which was booked at shorter notice with limited choice of date, the meeting decided to agree the most agreeable date and to act swiftly to secure this.

Agreement that the mission will be booked for 28th April 2018, to cover three weekends at a total cost of £3,950. A deposit of £790 is required to confirm the booking.

Bishop Patrick has requested two representatives of the parish attend a course to train to deliver a 6 week DVD led course 'The Gift: A Life in the Spirit'.

There is a Diocesan Day of Renewal on 1st October 2016 and a mass for lay ministers will be held at St Barnabas on 3rd September 2016.

7. Building maintenance at Belper: report from Preserva

The works to treat the damp in the dining room and lounge in the Priest House are now completed. There is now salt in the plaster arising from damp in the kitchen. The unit near the window also needs replacement. Preserva have quoted £2,410 to treat the damp in the kitchen. This quote is excluding VAT and does not include the cost of replacing the kitchen units and decorating.

There is also woodworm on the Stations of the Cross and the Paschal Candle – it is not known if this is old or new. There is active woodworm in the bench near the organ. There are also signs of woodworm in the beams of the original roof. To treat this, and to increase the insulation from 2 inches to 10 inches, Preserva have quoted a total of £1,800 +VAT. The work will take three days to complete. Preserva have given a tank of oil based treatment to David, free of charge, who will use this to treat the Stations of the Cross.

Fr. Michael will request that the Architects visit for the Quinquennial Inspection is completed as soon as possible.

Niels will take the above quotes to the next finance committee meeting for a decision.

The loft insulation levels above the St. Benedict room will be checked, and quotes obtained if required.

David thanked Niels for PAT testing the Parish equipment.

8. Possible placements of seminarians in training

Fr. Michael has been invited to a meeting to discuss the Parish's willingness to accommodate a seminarian.

9. Sabbatical arrangements

Fr Michael confirmed that all weekends from August to October are covered by Fr Horrax, Mgr Dazeley, Canon Dolan and Fr Pateman. Canon Dolan will need a meal on a Saturday night. Keith Bunyan will cover funerals.

Mass Intentions: Parishioners will need to directly approach the priest covering the relevant mass with the intention. To support this, a list of priests covering each mass will be issued.

Bishop Patrick has refused permission for the Blessed Sacrament to be reserved at St Margaret's due to lack of security.

Discussion regarding word and communion arrangements. Fr Michael will seek a co-ordinator for a rota for word and communion services.

AOB

The flower bed at the back of Our Lady's is requiring some gardening attention.

Sister Keira (visiting the Parish Weekend) has a dairy allergy.

It is unlikely that Duffield Arts will use St Margaret's as venue for the Arts Festival. Anne will confirm with the key holder ASAP.

John thanked the Parish for all the support shown towards Baby Rosie.

10. Date of next meeting

Confirmed as Wednesday 14th September and 9th November.

11. Closing Prayers

The meeting was closed with Hail Holy Queen.

Next meeting to be held on

Wednesday 14th September, 7pm until 8:30pm

St Benedict's Room, Our Lady's, Belper.